

GUILDHALL IMPROVEMENT COMMITTEE
THURSDAY, 28 JUNE 2012

Minutes of the meeting of the Guildhall Improvement Committee held at Guildhall, EC2 on Thursday, 28 June 2012 at 3.00 pm

Present

Members:

Ray Catt
Deputy John Owen-Ward
Deputy Sir Michael Snyder

Officers:

Susan Attard	- Deputy Town Clerk
Jacqui Daniels	- Town Clerk's Department
Chris Bilisland	- Chamberlain
Kate Limna	- Chamberlain's Department
Richard Jeffrey	- Comptroller and City Solicitor's Department
Richard Litherland	- City Surveyor's Department

Also Present:

Alan Moore, Project Director	- Trench Farrow
Graham Grabski	- Northcroft
Steve Atkinson	- Northcroft
Mike Doyle	- TP Bennett
An External Legal Adviser	

(Deputy John Owen-Ward in the Chair)

1. **(Apologies)**
Apologies for absence were received from Mark Boleat, Roger Chadwick, Stuart Fraser and Alderman Simon Walsh.
2. **DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THE MEETING**
There were no declarations.
3. **MINUTES OF PREVIOUS MEETING**
The public minutes and summary of the meeting held on 29 March 2012 were approved.
4. **ORDER OF THE COURT OF COMMON COUNCIL**
The Order of the Court of Common Council of 19 April 2012 appointing the Committee and approving its Terms of Reference was received.

5. **ELECTION OF CHAIRMAN**

Members proceeded to elect a Chairman in accordance with Standing Order No. 29. A list of Members eligible to serve was read by the Town Clerk and one Member, Sir Michael Snyder, expressed his willingness to serve.

RESOLVED – That Sir Michael Snyder be elected Chairman of the Committee for the ensuing year.

Whereupon, Sir Michael Snyder took the Chair.

6. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30. A list of Members eligible to serve was read by the Town Clerk and reported that, in his absence one Member, Mark Boleat, had expressed his willingness to serve.

RESOLVED – That Mark Boleat be elected Deputy Chairman of the Committee for the ensuing year.

7. **REVIEW OF THE GOVERNANCE ARRANGEMENTS IMPLEMENTED IN 2011**

The Committee considered a report of the Town Clerk (on behalf of the Post Implementation Governance Review Working Party) concerning a post-implementation review of the revised governance arrangements after twelve months of their operation; seeking comments, if any, from each Committee on the impact that the revised arrangements on the operation of the Committee.

RESOLVED - That no comment be made on the review of the governance arrangements implemented in 2011.

8. **QUESTIONS**

There were no questions.

9. **URGENT BUSINESS**

There were no items of urgent business.

10. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act:-

**Item No.
Paragraph/s
11 - 14**

Exemption

3

**SUMMARY OF MATTERS CONSIDERED WITH
THE PUBLIC EXCLUDED**

11. NON-PUBLIC MINUTES

The non-public minutes of the meeting held on 29 March 2012 were approved.

**12. PROGRESS OF GUILDHALL IMPROVEMENT PROJECT RELATED WORKS
BEING UNDERTAKEN BY THE CITY SURVEYOR - UPDATE**

A report of the City Surveyor was received.

13. PROJECT DIRECTOR'S REPORT

A Report of the Project Director was received.

14. MAIN CONTRACT DISPUTES STRATEGY

A joint report of the Chamberlain and the Comptroller and City Solicitor was approved.

**15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
COMMITTEE**

There were no questions.

**16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT
AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE
THE PUBLIC ARE EXCLUDED**

There were no urgent items.

The meeting closed at 3.45pm

CHAIRMAN

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